



**FLASH
FRAME
VISUALS
ACADEMY**
OF FILM & TELEVISION

FLASH FRAME VISUALS ACADEMY OF FILM AND TELEVISION

www.ffvacademy.com

APPLICATION FORM

The application form should be sent with the following attachments:

1. Two passport size photographs
2. Copy of highest qualification certificates
3. Copy of citizenship proof of the student [D.L/Voter's ID/Passport]
4. Copy of bank cash deposit chalan/Counterfoil (for registration & admission fee)
[if paying through wire transfer]

Application form will not be considered in absence of any of the above documents.

PERSONAL DETAILS

Name (Block Letters) (Mr/Ms) _____

Date of birth _____

Father's/Guardian's name _____

Father's Occupation _____

Mother's name _____

Mother's Occupation _____

Residential Address _____

Country/Region _____

State/Province _____

City _____

Nationality _____

Blood Group _____

Languages Known _____

Contact Number

Mobile _____ Residence _____ Office _____

Contact number [Parent/Guardian]

Mobile _____ Residence _____ Office _____

EDUCATIONAL QUALIFICATION

(Please attach attested copies to support the same)

Highest Qualification	<input type="checkbox"/> School	<input type="checkbox"/> Degree	<input type="checkbox"/> Master's
Name of the Course	_____		
Name of the Institution/College	_____		
Year of Completion	_____		
Any media course done : If yes,			
Name of the course	_____		
Institute/College	_____		

PROFESSIONAL DETAILS

Occupation	<input type="checkbox"/> Media	<input type="checkbox"/> Non-Media	<input type="checkbox"/> Student
Name of the Company/College	_____		
Designation	_____		
Work Experience	_____		
Annual Income	_____		

COURSE DETAILS

Which course you want to take

Name of the course: _____

DETAILS OF REGISTRATION FEE

(Please attach chalan/counterfoil copy to support the same)

Payment by	<input type="checkbox"/> Cash	<input type="checkbox"/> DD
Bank Name	_____	
Amount	_____	
Chalan/Counterfoil no.	_____	
Do you need Hostel Accommodation ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

How did you know about FFVA?

- Newspaper Internet Google Twitter Facebook
 Friends Alumni Students Others (kindly specify) _____

Why do you want to be a Media Professional? (Not more than 50 words)

FEE TERMS & CONDITIONS

1. Registration fee is to be paid before the course commencement. This is inclusive of the course fee.
2. Students should pay the admission fee before the course starts. If the institute does not receive the full amount of the 1st installment before course commencement, admission will be cancelled.
3. The registration & admission fee, once paid, will not be refunded under any circumstance
4. Students should pay a refundable security deposit of Rs.10,000 (INR). This is additional to the course fee and will be refunded during the end of the course.
5. Refundable deposit will be given to the students only after the course completion.
6. If the student discontinues from the course or is expelled from the course by the institute due to indisciplinary action/lack of attendance, refundable deposit will not be refunded under any circumstances, whatever maybe the reason.
7. Students should strictly follow the fee installment scheme throughout the course. Failing to do the same will result in elimination from the course, without any consideration.
8. Mrs. Aditi KK, Head of Academics will decide the installment scheme. Students cannot make any changes for the same.
9. Fee terms & conditions are same for all the students and no grace or partiality will be shown to anyone.

Date :

Acceptance Signature & Name of the applicant

ATTENDANCE & DISCIPLINE - TERMS & CONDITIONS

1. Students are supposed to attend the classes regularly as per the schedule given by the faculty.
2. If students are taking leave for 2 days or more, they should inform the Administrator, Mr. Parthiban and give a letter for the same.
3. A letter will be sent to the parents if the student is not regular for the classes.
4. If students take a leave for more than 7 days, without any prior information, the institute management has the rights to expel the student from the course, without any intimation.
5. The students should follow the timing given by the management. Special classes will not be conducted for latecomers.
6. Compensatory classes will be provided for the students who take leave with prior intimation and permission.
7. Any kind of indisciplinary action or misconduct towards the institute, class or the faculty will result in immediate termination of the student from the course. The student will be dismissed immediately from the course without any consideration and there would be no prior intimation for the same.
8. 85% of attendance is mandatory. Students having lesser than 85% attendance will not be allowed to continue the course and will be immediately discontinued from the course.
9. Periodical exams/tests/assignments will be given to the students by the faculty. Failing in the exam or not completing the assignment, management will take required action, which is completely decided by the Head of Academics.
10. The syllabus at FFVA is customized and will be updated regularly according to the changes in Film & Television industry. So, the syllabus and method of teaching, conducting exams, etc. are subject to change, according to the decision of The Director and The Head of Academics.

Acceptance Signature & Name of the applicant

DECLARATION BY THE APPLICANT

- i. I declare that the particulars given above are correct to the best of my knowledge and belief.
- ii. I also solemnly affirm that I agree to abide by the rules and regulations for admission as laid down by the Flash Frame Visuals Academy of Film And Television, submit myself to disciplinary control of The Director and to fulfill my financial obligations towards the academy as a student. I fully understand that the decision of The Director, Flash Frame Visuals Academy of Film And Television in all matters, shall be final and binding on me.

Date :

Place :

Signature of the applicant

DECLARATION BY THE PARENT

I hereby permit my ward to apply for admission and join Flash Frame Visuals Academy of Film And Television. I also undertake that my ward will observe all rules and regulations as laid down by Flash Frame Visuals Academy of Film And Television from time to time and that the decision of The Director, Flash Frame Visuals Academy of Film And Television in all matters, shall be final and binding on my ward.

Date :

Place :

Signature of the Parent/Guardian

DECLARATION BY THE PARENT

Roll No :

Admission is granted in _____ course. Rs _____ (Rupees _____

_____) have been received in cash/DD No. _____

dt _____ drawn on _____ towards the course fee charges.

Authorized Signatory

Flash Frame Visuals Academy of Film & Television

No.85, 1st cross, 5th main, Domlur 2nd stage, Bangalore - 560 071.

Ph : +91 80 2535 4585. Mobile : +91 96204 69955

Website : www.ffvacademy.com . email : info@ffvacademy.com